

ADMINISTRATIVE - INTERNAL USE ONLYB7
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LOGNOTE -- Chief, Operations Group, 29 August 1986

1. [] called this afternoon to get approval for a tentative schedule for the final phase of Gulf Bureau closure. He will be meeting with the GSO tomorrow to arrange for the pouching of bureau records. He will also discuss with her what approach to take with the landlord regarding the return of bureau premises in an acceptable condition. (The landlord has made no mention of what work should be done, if any, before the premises are vacated entirely.) Phil also wants to send in his last FSR early, around the 17th of September. He plans to pull the plug on the telex, thus ceasing unclassified communications with Gulf, on the 21st. Plans call for bureau engineer [] to depart the week of the 21st, with Phil leaving on the 28th or 29th. I concurred in the schedule.

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Phil reported that the equipment dismantlement and pack-out had been successfully completed. He was full of praise for FED TDYer [] work, noting that he and [] had worked well together. On the issue of returning the bureau premises, he asked if Admin had any guidance to provide. Phil has about \$4K allotted for repairs, if needed. Anything beyond that would have to come out of Ops Group funds.

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(cc: D/FBIS, C/ESG, C/FED, C/AS, C/CommCtr)

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